

15th ASEF Classroom Network Conference

Education for Sustainable Development and AI:
The Role and Readiness of Teachers

Tokyo, Japan | 25-29 November 2019



FAQ

Co-organised by



Ministry of Foreign Affairs
of JAPAN

Supported by



MEXT

MINISTRY OF EDUCATION,
CULTURE, SPORTS,
SCIENCE AND TECHNOLOGY-JAPAN



ESSENTIALS

I'm interested, what now?

Glad to hear that you are ready to seize this opportunity!

Submit your online application [here](#).

When is the deadline to apply?

We accept applications until **Thursday, 12 September 2019, GMT 16:00**.

Keep an eye on the confirmation email upon your successful submission; if you do not receive it, it might have landed in your junk/spam folder.

When will the results be out?

We will announce the application outcome after the **first week October 2019**.

You will receive an email with your result. Also, don't forget to like/follow our [ASEFEdu Facebook page](#) and [Twitter account](#) for any updates.

Eligibility criteria

You have to meet all the following eligibility criteria to participate in the 15th ASEF Classroom Network Conference (ASEFClassNet15):

- Citizen of any of the [51 Asia-Europe Meeting \(ASEM\) Partner countries](#)
- A secondary, vocational or high school teacher or educator
- Individuals with a proficient command of English (verbal and written)
- Keen interest in developing knowledge in Education for Sustainable Development (ESD) and/or Artificial Intelligence (AI) in Education

Selection Criteria

When assessing the applications, ASEF and its partners will lay extra weight on the:

- Motivational statement of applicants
- Proven experience with and/or expressed interest in ESD and AI
- Involvement with/interests in developing projects related to innovating teaching and learning at secondary-level education
- Interest in contributing to enriching Asia-Europe relations

The Open Call and the screening process adopt a non-discriminative approach ensuring a balanced geographic representation, gender balance and fair access to all. In doing so, the organisers do not discriminate any applicant or participant on the basis of his or her race, national origin (ancestry), colour, gender identity or expression, sexual orientation, pregnancy, disability, religion (creed), marital status, or age.

I am an ASEM country national living/studying in a non-ASEM country. Am I eligible to apply?

Definitely! As long as you are an ASEM national and working in any of the [51 Asia-Europe Meeting \(ASEM\) Partner countries](#), you are eligible to apply.

I am a non-ASEM country national living in an ASEM country. Am I eligible to apply?

Only nationals of the 51 ASEM Partner countries are eligible to apply.

See the [list of countries](#).

I am a teacher, but I do not have solid knowledge on the topic. Can I still apply?

Of course! We always seek to gather a diverse group, including unusual profiles. From our experience, multicultural and cross-disciplinary groups learn and benefit the most from our educational projects. At ASEF, we seek people with fresh and innovative ideas, regardless of their educational, professional or social background.

For 15th ASEF ClassNet Conference, we seek educators who have a keen interest in the conference theme, able to contribute and share views from their perspectives.

PROGRAMME

PRE-EVENT PHASE

Do I need to prepare anything before the on-site event?

- **Participation in an Online Survey**
During the Open Call Application period, we require you to participate in a perception survey on the conference topic. Your responses are crucial as they help us assess and understand the current trends on the topic better. Most importantly, it is an opportunity for us to hear your voices that helps us to design a more relevant programme for you.
- **Virtual Knowledge Building Phase**
The 15th ASEF Classroom Network Conference integrates a virtual learning experience. After you confirm your participation to the conference, you will go through a 5-6 weeks long knowledge building phase so that you have a basic understanding on the topic as well as a chance to familiarise yourself with all the participants prior to the conference. The virtual learning phase consists of webinars, individual and group tasks. The organisers will share relevant learning resources on the topic with all participants after they register for the conference.
- **Asia-Europe Cultural Exchange**
We encourage our participants to make the best use of this platform to develop a deeper understanding on each other's culture and region. You may prepare and bring something with you to share with all the participants (e.g., snacks, national dress) from your country that has a national/regional significance.

How does the programme in Japan look like?

Please refer to the [Programme Overview](#) document.

Are there any commitments after the project?

After the conference, participants from the 15th ASEF ClassNet Conference are engaged in various capacities including but not limited to:

- **Participate in an Innovative Teaching & Learning Project**
During the conference you will be asked to join a project that aims to empower teachers with relevant knowledge and skills required to create timely relevant learning environment for their students. Depending on the nature of the project it could be 6 to 12 months long. There will be an evaluation of all projects and you will be awarded if the project gets selected as one of the top innovative projects.
- **Professional Development Training**
ASEF might offer possibilities of participating in an overseas training programme and learn from the international experts on the topic of teaching and learning at secondary, high and vocational institutions.
- **Independent Initiatives at National and Community Level**
We highly encourage you to use the knowledge and skills you have developed from our project to empower others. This way you can create necessary impact at your community and country level.
- **Alumni-led Initiatives**
We invite all our participants to build networks with our ASEF community, especially with the ASEF ClassNet Teachers' Network and continue the international exchanges of ideas through online and offline platforms.

We always strive to understand the impact of our projects and may get in touch with former participants to conduct impact assessments.

ACCESSIBILITY

Will the 15th ASEF ClassNet Conference be fully accessible?

We aim to make all our projects as accessible as possible and accommodate all needs of participants. We will therefore request all selected participants to provide us with their special requirements during the application and while registering for the conference.

I have a learning disability, can I apply?

Yes, we encourage everybody to apply for the [15th ASEF ClassNet Conference](#), including persons with learning disabilities or other special needs.

I have a disability and require a personal assistant. Can I bring my own?

Of course. If you require to be accompanied by a personal assistant, you are welcome to bring her/him to the project.

Are the costs covered for my personal assistant?

Yes, we will cover her/his travel expenses (subject to a maximum travel subsidy) as well as provide her/him with accommodation and meals throughout the project.

Can you provide me with a personal assistant?

We will make our best efforts to provide you with a local personal assistant in case you would request one. Nevertheless, we recommend participants to bring their own assistants.

Can I submit the application in any format other than the one provided?

To allow us to assess the applications smoothly, all applications need to be completed in English and submitted through the [online form](#) provided. However, if you have an access need related to the application form which cannot be overcome, please get in touch with us and we will try to accommodate your needs.

FEES

Is there a participation fee?

There are no participation or registration fees.

ACCOMMODATION & MEALS

Do the organisers provide accommodation during the event?

The organisers will provide standard accommodation (single, non-smoking room) from 25-29 November 2019 for 4 nights (room charges only) for participants travelling from abroad.

How about food?

Meals will be provided during the conference as indicated in the programme. Participants will be responsible for their own dinner during the free evenings.

I have special dietary requirements; will this be an issue?

The organisers will, as much as possible, plan to adjust the meals for participants who have special dietary requirements.

TRAVEL, VISA & INSURANCE

Who pays for the travel costs?

We will be able to provide a travel subsidy to participants who need financial assistance to support their travel costs (return flight from country of residence to Tokyo, Japan). This travel subsidy will be based on a reasonable capped amount defined by the organisers and each request is considered on a case-by-case basis.

The amount will be announced to the selected participants in the confirmation letter. This travel subsidy will be disbursed after the Conference and only upon submission of all the required documents. Should the documents submitted do not comply with the pre-requisite requirements, the organisers reserved the right to revoke the travel subsidy reimbursement.

How about visa fees and insurance?

Visa fee (if applicable) will be covered in addition to the capped subsidy.

Insurance is considered a personal liability and the organisers will not cover insurance related costs unless it is related to visa application. All participants are encouraged to purchase their own travel insurance.

Can I receive support letters for the visas?

Of course, we will issue visa support letter(s) to those who require it.

Can I receive a support letter to submit to my school/workplace?

A confirmation letter will be sent to all successful applicants outlining the details of the conference. This letter can be used as a supporting document to be submitted to your institution.

FURTHER QUERIES

Do you have more questions?

Drop us an email at **E: classnet@ASEF.org** or get in touch with our department at **T: +65 6874 9716** (international charges apply).

If everything is clear, you may **proceed to apply!**

Organised by



The Asia-Europe Foundation (ASEF) promotes understanding, strengthens relationships and facilitates cooperation among the people, institutions and organisations of Asia and Europe. ASEF enhances dialogue, enables exchanges and encourages collaboration across the thematic areas of culture, education, governance, sustainable development, economy, public health and media.

ASEF is an intergovernmental not-for-profit organisation located in Singapore. Founded in 1997, it is the only institution of the Asia-Europe Meeting (ASEM).

ASEF runs more than 25 projects a year, consisting of around 100 activities, mainly conferences, seminars, workshops, lectures, publications, and online platforms, together with about 125 partner organisations. Each year over 3,000 Asians and Europeans participate in ASEF's activities, and much wider audiences are reached through its various events, networks, and web-portals.

For more information, please visit **www.ASEF.org**

In Partnership with



Sophia University, located in the centre of Tokyo, is a private Catholic university founded in 1913 by the Jesuits. It is a comprehensive university with 9 undergraduate and 10 graduate schools based on its educational philosophy: "Men and Women for Others, with Others" recognizing the human dignity with appreciation of diverse values and cultures. Sophia established the first English-taught program in Japan in 1949 and nowadays, it has 350 overseas partner institutions from 72 different countries as one of the Top Global University Project in Japan. Sophia provides full-degree programs taught in English in Liberal Arts, Green Science and Technology, Global Studies, Global Environmental Studies, TESOL and Education. From 2020, Sophia will launch the new English-taught Sophia Program for Sustainable Futures (SPSF).

For more information, please visit www.sophia.ac.jp/eng/



Ministry of Foreign Affairs
of JAPAN

The Ministry of Foreign Affairs of Japan (MOFA) attaches importance to developing the networking with Asian and European countries. In this regard, MOFA considers the Asia-Europe Meeting (ASEM) as an important informal platform to foster exchanges and cooperation especially on connectivity between Asia and Europe. From this perspective, MOFA has been supporting activities of the Asia-Europe Foundation (ASEF) especially in the field of public health and people-to-people exchanges, such as the ASEF Public Health Network 10th Anniversary Event (Tokyo, May 2018), the 3rd ASEF Young Leaders Summit (Brussels, October 2018), and the Asia-Europe Environment Forum (Yokohama, July 2019).

For more information, please visit <https://www.mofa.go.jp/>



The Ministry of Education, Culture, Sports, Science and Technology (MEXT) is responsible for education in Japan. MEXT has cooperated with ASEF, especially in education and strongly supports the 15th ClassNet conference in Tokyo. The Secretariat of the Japanese National Commission for UNESCO is established in MEXT. As Japan being the country that proposed the UN Decade of Education for Sustainable Development (2005-2014), MEXT places special emphasis on promoting ESD, capitalizing on over 1,000 UNESCO Associated Schools in Japan.

For more information, please visit <http://www.mext.go.jp/en/>

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Visual Concept

The “Fortune Teller” has gone by a variety of names across cultures, for example cootie catcher, salt cellars or paku-paku. It used to be a popular paper game and was even played to get answers about the future. The player had 2 moves and 4 choices to come to one of 8 possible pictures or messages about the future.

Times have changed. From human imagination and “Fortunes Tellers”, we have shifted to creative human minds and “Artificial Intelligence (AI)” to foresee the future. 2 moves, 4 choices and 8 scenarios have now become 1s, 0s and millions of possibilities.

Which moves and choices do we make out of these millions to design our sustainable future?